

Requirements for design the materials, submitted to the Conference

For including the materials to the Conference Program and their publication as theses, they should satisfy to the next requirements:

- Theses of the speech from 10 000 up to 15 000 typographic symbols with spaces, page size A4, use MS Word in format .rtf, .doc, .docx;
- font Times New Roman, size 12 pt, single spacing;
- page margins: left - 3 cm, top, right, bottom - 2 cm;
- text alignment – by width, paragraph indent – 1,25 cm;
- the graphics (schemes, figures, graphs, diagrams) within the text should be alignment by width with the caption at the bottom «Figure № – Name of graphic» (for the caption – alignment by left) with the obligatory link on it within the article text;
- the tables within the text should be alignment by width with the caption at the top «Table № – Name of table» with the obligatory link on it within the article text and indicated the source;
- the formulas should be created with the help of equation editor – MS Equation.

Notes: figures, schemes, formulas and tables should not align from document margins. Pages are not numbered. Words are input without hyphens.

Conference materials structure:

1. Metadata that is placed in material mother language and English (if the material mother language is English, then metadata should be only in English):

- Name and Surname (Names and Surnames – is several authors) – text alignment by left;
- academic title, academic degree – after the Surname;
- place of employment – text alignment by left;
- location, country – after place of employment;

2. Theses title – in 1 line after the Metadata, text alignment by center, **in bold**. These title is noted in material mother language and English (if the materials mother language is English, then theses title should be only in English).

3. Text – in 1 line after the theses title.

4. References (if necessary) – in 1 line after the main text with the caption **References (bold)**, text alignment by left). For all source material must be corresponding references.

5. Keyword are input in material mother language and English (if the article mother language is English, then Keywords should be only in English).

Author is solely responsible for the accuracy of the information covered, as well as for their materials' meeting standards of the law, morality and ethics.

Conference Organizer and the publisher are not responsible for vocational and semantic correctness and methodical materials to be

published as well as the correctness of the references to the e- and other resources contained in the text.

If during three days after the registration and sending the documents for participation in the Conference an author didn't get the message from the Organizer about received materials IT IS NECESSARY to follow resend the materials or to contact with the Organizer in any way by the contacts from the official Conference Organizer's web page <http://clmconsulting.pl/> in section "Contacts".

Example of Conference theses design

Oleksandr Melnychenko, PhD (Economics)
Consilium Sp. z o.o., Warsaw, Poland
o.melnychenko@clmconsulting.pl

Анализ электронных денег в банках Analysis of e-money in banks

С повышением внимания ученых к ...

...
...
...

References

- E-money. The EU Single Market. European Commission. 11 August 2013. Retrieved 9 January 2014.
- Directive 2009/110/EC of the European Parliament and of the Council of 16 September 2009 on the taking up, pursuit and prudential supervision of the business of electronic money institutions amending Directives 2005/60/EC and 2006/48/EC and repealing Directive 2000/46/EC, Official Journal L 267, 10/10/2009 P. 0007 - 0017". Retrieved 30 December 2013.
- Good, Barbara Ann (2000). The changing face of money: will electronic money be adopted in the United States? Taylor & Francis. pp. 80–81. ISBN 978-0-8153-3809-3. Retrieved 28 December 2010.

Ключевые слова: электронные деньги, банк, экономический анализ, показатели использования электронных денег.

Keywords: e-money, bank, economic analysis, indicators of the use of e-money.